



Louisiana Rural Ambulance Alliance

3695 Bank Drive • St. Gabriel, LA 70776 • 985-513-3593

ASSET LEASE REQUEST CHECKLIST

- ❑ Complete Short Term Lease Application.
- ❑ Return completed Short Term Lease Application two (2) weeks prior to requested lease date to Demerrius Slocum, LRAA Asset Manager via email: assetmanager@LRAAresponse.org
- ❑ Upon lease request approval*, Asset Lease will be emailed to you to print and sign.
- ❑ Email signed lease to Demerrius Slocum, LRAA Asset Manager at: assetmanager@LRAAresponse.org
- ❑ Lessor is responsible for the safe transport and return as scheduled of leased item(s). Alliance office can assist with asset transport information if needed.

* Alliance Asset Item Availability is determined based on need for that asset (i.e.: Emergency use is given a higher priority than day to day or special event use). If the need for that asset is equal, then the assets are allocated on a first come, first served basis.

If you have any questions please contact Demerrius Slocum, LRAA Asset Manager at

Office: **(985)-513-3593** or Email: [**assetmanager@LRAAresponse.org**](mailto:assetmanager@LRAAresponse.org)